

**South Jubilee Neighborhood Association Meeting**  
**05 June 2018**

Attending: 25 residents

Guests: City Neighborhood Advisor Kimberley Stratford and City Council Liaison Pam Madoff

**1. Welcome & Update Map**

**2. Minutes and Business Arising**

- Blast from the past – no business but interesting to note that minutes from 10 years ago indicate that the goals being enunciated were very similar to those of today.
- Policy for trailer & contents  
Proposal suggested: Due to liability insurance it is recommended that trailer and contents only be used for South Jubilee residents for neighbourhood events; any other requests would need to go to the board. Insurance for the contents would cost more than the contents themselves. We also assume liability if an accident happens. In order to move the trailer, the driver must have a truck with an ICBC approved hitch and be able to navigate getting the trailer in and out of an awkward parking spot. If trailer is left unattended the locking boot should be used. Whoever takes the trailer needs to sign it out and bring it back in the same condition. There needs to be a volunteer identified who is willing to be responsible for this process of signing the trailer in and out. If another organization wanted to rent it they would need to assume liability and have their own insurance policy.

**Decided:** To put a notice in the next newsletter asking if anyone would like to help coordinate the use of the trailer and contents.

**Decided:** To confirm with our insurance provider that we understand if the trailer and contents are borrowed for a block party or special event a permit is required and that this permit provides insurance to the neighborhood resident.

**Decided:** To include the following in the policy

- The use of the trailer and contents is restricted to residents of the South Jubilee Neighborhood.
- Any resident wishing to use the trailer or contents must sign a waiver stating that they are accepting responsibility for use.
- To include in the policy that no flammable materials are stored inside the trailer.
- Speed indicator – Several locations were suggested as contributing to a safer flow of traffic in our neighborhood.
  - Intersection of Fern and Fort, on Fort going up the hill
  - Leighton and Fell
  - Foul Bay and Leighton
  - Fell and Bank
  - Lee between Fort and Leighton

**Decided:** To forward the above suggestions to Kimberley who offered to check the related traffic data and provide further information to base a decision on during our next meeting.

- Street History Project: Kimberley shared that in addition to the content of the signage that is created, the design of any signs also need to be approved by the City.

### 3. Annual General Meeting

- Financial Report – our treasurer presented the income and expenses from May 1, 2017 to April 30, 2018 (see attached)

**Decided:** To accept the motion of the current treasurer regarding the financial statement, which was seconded by Tom Sellgren.

- Election of Board

**Decided:** To accept the positions as follows

Co-Coordiators: Murray Gudmondson & Matt Dell

Treasurer: Dave White

Directors:

Wayne Foster

Liz Hoar

Clarene Ho

Don Startin

Denise Weber

Garry Antinuk

Charlene Antinuk

Caluc members:

Ben Ziegler

Tom Sellgren

Julie Brown

Gail Anthony

4. **Micro Lending:** It was reported by our treasurer that unfortunately we haven't been repaid for this loan which was extended in 2014. Various suggestions were shared. It was noted that we realized at the outset that this was a high risk loan and that the funds are made available to those who are unable to qualify for a loan through other agencies.

**Decided:** To invite someone from Microlending to come to our next meeting so we can consult with them about our experience. (Dave will action this decision.)

5. **Society's Act:** Our treasurer suggests that in September we review our By-laws related to quorums and meeting numbers so they reflect the current Society's Act. He also noted that everyone in the neighborhood needs to sign in as a member in order to conform to the new Society's Act. Kimberley

noted that such a meeting in September needs to be called as a Special Meeting to conform to the Society's Act.

Refreshments

## 6. City Hall Update

Pam noted the following:

- There will be two info sessions on Tuesday 19 June about the Crystal Pool redevelopment
- An open data portal has been launched via victoria.ca to share info with the public
- Car free day is on Sunday 17 June – Douglas Street will be closed
- Development project underway for 1900 Richmond St
- Working with the Transportation Dept to resolve flow of traffic concerns related to Red Barn Market
- Looking at Vic High - retention with expansion and alternatively upgrading existing building; apparently this building is listed as one of ten most endangered buildings in Canada

Kimberley noted that North Jubilee is having their AGM next week at RJH in case anyone wants to attend.

## 6. Oak Bay Ave Development

Peter Emmings shared his proposal that we create a task force to oppose variances related to the small urban village plan. Such possible variances, if approved, would allow buildings 6 stories rather than 3 stories. This task force would canvass our neighborhood residents and reach out to the greater community in Victoria. He could assist by developing a questionnaire and have a unified approach to the City and developer. This would not be a campaign against a developer; rather a campaign that champions our neighborhood and the streetscape.

**Decided:** To form a task force to develop a questionnaire and canvas the neighborhood about this. Peter Emmings, Liz Hoar, and Gail Anthony volunteered to serve on this task force.

7. **Year in Review:** Our previous coordinator shared a brief report (see attached).

## 8. Open Consultation

A resident on Fell St expressed concern and described the situation about the field and playground access being locked by the current tenant of the school. Kimberley noted that if school is not in session then the lands are public. However, if there's a private lease on the land this is not the case. Pam shared that City employee Peter Rantucci is communicating with all the stakeholders with a view to finding a solution that benefits all parties.

9. **Next Meeting Date** is Tuesday 04 September at 7 pm.



**Income & Expenses from May 1, 2017 to Apr. 30, 2018**

	<b>TD Bank Balance May 1, 2017</b>	<b>\$ 9,685.05</b>
<b>Income</b>		
	City of Victoria Base Grant	\$ 1,643.00
	City of Victoria Grant	\$ 6,000.00
	Bank Interest	\$ 2.27
	Plastic Recycling	\$ 491.83 *
	<b>Total Income</b>	<b>\$ 8,137.10</b>
<b>Expenses</b>		
	Newsletter	\$ 393.50
	Website SJNA Admin (2016-17)	\$ 100.00 **
	Dot-Easy Domain	\$ 99.21
	Fees Society - Min. of Finance	\$ 45.00
	UCW VCA Bursary	\$ 500.00
	Trailer	\$ 4,373.60
	Trailer add ons	\$ 1,926.63
	Meeting Supplies	\$ 20.16
	<b>Total Expenses</b>	<b>\$ 7,458.10</b>
	<b>Total Income/Expenses</b>	<b>\$ 679.00</b>
	<b>TD Bank Balance April 30, 2018</b>	<b>\$ 10,364.05</b>
<b>GIC</b>	<b>TD GIC \$2699.50 reinvested @ 0.4% (Maturing Feb 9, 2019 - \$2710.30)</b>	
<b>Micro Lending</b>	<b>Repayment of \$1000 scheduled Spring 2018 delayed</b>	

Note \* Summary of Plastic Recycling (\$42 float not included)  
 \*\* Not processed by TD at 2016-7 year end

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 D.White - Treasurer  
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# AGM 2018

**We held five South Jubilee Neighbourhood Association meetings since our last Annual General Meeting. During the last 12 calendar months the following items are a Year-in-Review:**

## **Successful Grant Application**

We've been awarded a \$1000 neighbourhood activity grant to do something monthly like some sort of social activity perhaps - connected to the monthly recycle event. Music tent or cooking tent for example. Idea being that we could do activities to meet people in the neighbourhood. We were trying to identify things that people might like to do. It's basically open programming so all ideas are welcome. This Saturday morning there will be Storywalk happening in Redfern Park, a program initiated by the Public Library.

Does anyone have ideas of things they'd like to do, maybe sharing a passion or a skill they have? We could share ideas in the box here and perhaps also on the website.

Suggestions of what to use the \$1000 grant for:

Put money into promoting events because there are so many residents in our neighbourhood who live in apartment buildings who don't participate in events because they're unaware of what's going on in our neighbourhood.

Design something to deliver in every household – even if a few people in each apartment building are reached, it's an accomplishment.

The City will be having these engagement activities and Kimberley encourages us to take advantage of those opportunities to meet people and interact.

How about a movie night in the field behind the Art College

Create art activities – we're getting more young families so how about building on ways to engage children

Upgrade the existing advertising kiosks that are on the Leighton Corridor

## **Planning Implementation of Grant for Improvements**

### **2017 My Great Neighbourhood Grant**

“Lighting Up Leighton” project. Design shared for the construction of improvements to illuminate the poster kiosks. Funds are available and help is needed to construct these improvements.

Telus boxes could be improved with wraps or by painting them. It was noted that they can be coated with an anti-graffiti surface but materials may be toxic.

Kimberley shared that we need to reach out to the utilities like Telus and find out what programs they have to protect them from graffiti. We can supply the design. She gave an example of how this happened in North Park.

Call was raised for someone to spearhead the kiosk project. No one responded.

Action: Murray offered to coordinate a task force who to research and prepare plaques describing the origin of the Street names. He offered to write an article for the next newsletter, describing

the project and asking for human resources to help work on this project. The funds for this have already been approved via the grant.

Action: Liz offered to look into the possibility of getting an electronic speed monitor sign on Leighton.

#### 2016 My Great Neighbourhood Grant

Action: Ray offered some information from graphic designers at Camosun College about the cost of design for the trailer. We could have a graphic wrap on the trailer for about \$200-\$300 without installation. These prices are better than commercial printers. Do we want to reproduce our letterhead? Do we want it to be in black or in colour? The price is the same.

Decided Ray will approach the designer of the letterhead and ask him if he'll donate his time and create a design including his logo that can be used on the front, back and sides of the trailer.

Decided to approve a budget \$500 to complete last year's project of equipping the trailer.

Decided Garry will purchase a boot to secure the trailer for safety purposes.

#### **Caluc Meeting re 1811 Oak Bay Project**

Member of SJNA Caluc projected a summary of information provided by Fairfield/ Gonzales and raised some issues re variances. Another resident has letter written to the Mayor and Council re the height of the building and lack of setbacks. Also the cost of the accommodation is not going to help with the lack of housing due to the costs. Concerns expressed about the need for green space. That's more important to some people than the height of the buildings.

#### **GardenWorks Development Proposal Presentation**

Welcome by Caluc rep Ben Ziegler to a 15-minute presentation by the development team, including a reminder to keep questions and responses brief keeping in mind that there will be another opportunity in future.