

**South Jubilee Neighborhood Association  
Minutes of Meeting November 1, 2022**

Meeting was called to order at 7:03pm.

**Land Acknowledgement**

**Update from City Staff**

No update from city staff was given at this meeting. Charlene Thornton-Joe was not in attendance and Kimberely Stratford sends her regrets (attending NJNA AGM).

**Update from Matt Dell**

Matt will be formally sworn in on Thursday, November 3 in the afternoon at City Hall, all are welcome to witness. Matt spoke about the values of community building and “taking off the campaign hat” as he joins council.

- City of Victoria’s strategic plan will be set in the coming months
  - There is a focus on good governance, setting strategic priorities so staff with expertise can lead.
- Susan asked how would doing up our neighbourhood plan relate to strategic planning
  - Official Community Plan (OCP) is a 10-20 year overview of the city.
- SJNA’s last Local Area Plan is from 1994 - similar issue as James Bay; Review of Local Area Plan was supposed to take place between 2019-2022.
- OCP update may/will start happening in 2023.

**Discussion around Priorities/Support Requests for City Liaison/Representative**

- Susan mentioned attending an online seminar about Zero Waste/recycling - new garbage receptacles as part of the City of Victoria strategy - South Jubilee currently does not have any of the updated garbage cans (separated cans) in parks or neighbourhoods.
- Cathy questioned if storm water drains are going to be added across City and in areas of South Jubilee (ie. Bowker Creek).
- Gail - Preparing for meeting with Threshores, relating to our lack of OCP and concerns with development plans.

**Summary of City of Victoria Neighbourhood report each month (on website):**

- Our Recycling Saturdays in South Jubilee has been featured as a great example for neighbourhoods to follow. SJNA has resources we have shared with other neighbourhoods - a how to get started guide, forms, etc.
  - Article about ideas from further abroad - lending libraries more than just books - tools, games, etc. [Victoria Tool Library](#).
  - Kathleen has originally raised the idea of using “library” in Redfern Park - sharing plants, extra bedding plants, seed library?
  - Notable article about social health and well-being.

**Treasurer Update**

- Most recent expenses to Redfern Commons.
- Noted time dedicated to onboarding coordinator.
- Goals include streamlining financial reporting & cleaning up grant tracking using a detailed Excel spreadsheet, via Google Drive - moving into 2023 in a more modernized fashion!

- Re: accounting software support from Selina/coordinator - noted that SJNA's activities are not robust and we can accomplish what we need to with Excel, taking time to build a custom spreadsheet rather than pay for a accounting software.
- Gail noted that the City gives SJNA money to spend on facility rental and refreshments for meetings; some funds are in the accounts and more will come for the November 23 CALUC meeting.
- Previous records of funds to track down, noted when Dave White was treasurer.

### **Neighbourhood Coordinator - Report on Activities**

- *Verbal update was given on tasks.*

#### **Ideas for Coordinator:**

- Holiday meet and greet - restaurant or cafes, or tent rental?
  - Christie's deck was suggested for a covid-friendly outdoor event - Selina to see what kind of availability they have leading up to the holiday party season.
  - Budget for this TBD.
- Buy or sell section on website/social media.

#### **Newsletter distribution:**

- *Kudos to our newsletter distribution volunteers - at least 23 years of newsletter distribution and to Liz for her dedication! {Selina to share messaging on social media}*
- It was suggested there be a rotating group of volunteers to pick up newsletters at the print shop (Oak Bay) to deliver to volunteers.

#### **Connecting with Apartment/Strata Community:**

- Posters have been distributed to a handful of apartment buildings lobby/laundry rooms (with permission of property manager) - more apartment access would be welcomed, please get it touch with [engage@southjubilee.ca](mailto:engage@southjubilee.ca) to arrange for a poster drop off.
- Murray will bring a sign up sheet to help find 'strata liaisons' at the next recycling day.

### **Election of the President/Chair**

- Informal board member vote to welcome Murray and Ryan as interim Chair and Co-Chair & Treasurer, respectively - passed unanimously.

### **VCAN Representative**

- Selina to attend meetings regularly with alternating attendance from board members or other SJNA community members for more representation.

### **Greening Committee Update**

- Slight delay on construction, City asked for more drawings on garden plans.
- Planting on Sunday - Kathleen to send out volunteer call out info for 10:30am on November 6
- Will need volunteers in the spring to help with construction and pergola later in the spring
  - Erin to provide call out info to sharing on website and social media.

### **CALUC Update**

- The Community Land use Committee writes a letter synthesizing what has been expressed at the meeting and sends to City.
- Threshores Development (Vancouver company) - preliminary presentation will be November 23
- Zoom link is on website homepage and here:

<https://us02web.zoom.us/j/83379153543?pwd=MUo4ZzRMbHRYTWpiT0NnN2lqbM9JQT09>

Passcode: 639579

- Guests were recommended to check out City of Victoria Development tracker where you can look at proposal closely and leave your comments.
- **Neighbourhood member “pre-meeting” discussion: November 17 via Zoom: contact Pam Simek pshimek\_35@hotmail.com**

### **Community Goals (Focused on Local Area Plan and future development)**

- How will the Neighbourhood Association/Community association express our wishes to the city?
  - Start a sub-committee to create this is our most important goal as a community, association (ex. Minimum amount of parking, etc., do we want to limit # of stories?)
- Next steps: Get a copy of our OCP/Local Area Plan so we can outline what we want for our neighbourhood and development guidance.
  - To work with Neighbourhood Liaison/City of Victoria - what needs to be done to get OCP completed? What is the SJNA's role in completing it?
  - Murray will email requesting an update/refresher on the Local Area Plans and to determine what the next steps are; how do we get our Local Area Plan update back on track?
- Noted that Fernwood has done a lot of work on their LAP.
- Note in chat about Bank Street School - what access do we have to the building?
- Member mentioned that our community is concerned that our small neighborhood will be “surrounded by a fortress of very tall buildings”.

### **Redfern Commons Opening Party/ParkFest**

- Ryan, Erin, Selina raised hands to start thinking about combo Redfern Commons Opening Party/ParkFest; Kathleen is the volunteer coordinator for Redfern Commons.
- Typically late August-early Sept, but can consider late June for the official opening of Redfern park.

### **Next Steps**

Murray will write a letter of thanks to Charlene Throton Joe for her work as our representative. Murray will contact Kimberley Stanton to confirm.

- Add to next board meeting agenda: conversation about our future donations - getting involved politically, etc. Creating a policy for donations?  
[Raising Funds for Support](#)
- Consider as a Neighbourhood association to make a donation as a thanks.
- Proceeds of recycling Saturday - SJNA to announce to community that we can raise funds for an organization (TBD).

### **February meeting**

- Not discussed, more information to come with the new City Representative once appointed in 2023 (date TBD). In September, board members agreed to look into the costs associated with in person meeting, and the availability of the spaces.

### **Open Chat**

- No one in attendance brought forward any new discussion items.

Meeting Adjourned at approximately 9:00pm.