

**South Jubilee Neighbourhood Association Annual General Meeting
Minutes of Meeting June 4, 2024**

Meeting was called to order at 7:05pm via Zoom.

Resident Attendees: 10

Molly Sullivan
Erin Renwick
Susan Wetmore
Ryan Shore
Ruan Wetselaar
Ray St Arnaud
Cindy Hughes
Ryan Shore
Stephen T
Barbara H

Guests:

- Marg Gardiner, Councillor, City of Victoria
- Gary Pemberton, City Neighbourhood Liaison, City of Victoria
- John Ho, Community Energy Specialist, City of Victoria

Welcome & Land Acknowledgement

Erin provided a Land Acknowledgement and welcomed guests

Agenda Approved

Minutes of 2023 Annual General Meeting were screenshared on Zoom.

Chair/Co-Chair Update

- Thank you to all volunteers, community members and board members for another year of service. Over the year, these volunteers have contributed to the Recycling team, “Get Growing!”, Redfern Park maintenance, Coolkit tree program, Parkfest 2023, tracking grant spending and bookkeeping, writing and distributing the newsletters, answering emails, VCAN meeting attendance.
- Thank you to Selina Pieczonka for her year last year and continued support
- Welcome to Anna Golovkina as our new Neighbourhood Engagement Coordinator

Updates

- “Get Growing!” seedling distribution was on June 1 (more details during the Greening Committee update).

- OCP Meeting on May 13 with approximately 60 people in attendance. Feedback indicates that they left with more knowledge.
- OCP Workshop also took place on June 1 at the City Hall, with more details from City Liaison to follow.

Treasurer Update

- Snapshot of year in review: May 1 2023 to April 30 2024

Most likely SJNA's most transaction-heavy year, which is a positive for the organization.

Income:

- Review of grants received: 7 from the City of Victoria
 - Base grant from the City of Victoria
 - Engagement Coordinator grant from City of Victoria
 - My Great Neighbourhood Grant (Redfern)
 - Redfern Commons GC Engineering Plans from City of Victoria (reimbursement due to engineering flaw from green roof at Redfern)
 - Tree Planting Grant from City of Victoria
 - Redfern Commons Volunteer Coordinator grant from City of Victoria
 - Get Growing grant
 - **Other:** Parkfest Beer Garden revenue from 2023, beer was provided at a non-profit rate from Spinnakers and Driftwood, and a Cultured Kombucha as a gift in-kind. In addition, there was a donation from Kari, store owner of Tulipe Noire, who provided funds for ambulance service for Parkfest 2023. Redfern Commons donations from Big Wheel Burger and Aryze. Recycling deposits generated just under \$7000.
 - \$250 digital deposit received yet it is unknown who the sender is - Ryan to send more details to Erin regarding when it was deposited

Expenses:

- BC Registry Annual Report
- Canva App - Marketing
- E-Transfer Fees
 - Ryan Looking into a new fee (annual or monthly) so \$1.50 is saved per transfer.
- Emterra Recycling
- Engagement Coordinator Salary
- Get Growing Spring 2024
 - Ryan will be providing Susan with more details with this expense
- Liability Insurance - both 2023 and 2024 to Megson Fitzpatrick in the same fiscal (paid for 2023 right at the start of fiscal year and 2024 right at the end of this year, so it looks like double the payment, but just 2 years overlapping).
- Newsletter
- Parkfest (including event permit, insurance, expenses, paramedic, materials)

- Recycling Materials (bags, signage, etc).
- Volunteer Coordinator
- Redfern Commons Expenses
- Redfern Library Repair
- Zoom
- Website

Molly noticed an error on the spreadsheet as total expenses and total revenue were the exact same. Expenses and Revenue will be fixed and posted for review.

Quorum of 3 board members was established (10 board directors and community members in attendance)

Election of the Board Directors

Process: open the floor to accept nominations

Molly spoke in regards to what is required and expected for being involved as a volunteer Board Member of SJNA. It is expected to participate by responding to emails, attending/managing events, attending meetings, and more. It is to be expected to refrain expressing personal opinions, but rather express the opinions shared with the Board from the community. *SJNA Bylaws were posted in the chat.*

- Molly nominated Erin Renwick for the position of Co-President/Co-Chair. No other nominations. Erin won by acclamation. Erin accepted.
- Erin nominated Molly Sullivan for the position of Co-President/Co-Chair. No other nominations. Molly won by acclamation. Molly accepted.
- Erin nominated Susan Wetmore as the position of Secretary. No other nominations. Susan won by acclamation. Susan accepted.
- Erin nominated Ryan Shore nominated for the position of Treasurer. No other nominations. Ryan accepted, but is looking for a replacement for this position (but will continue this role until then), and will switch to Director at Large.
- Other directors at large: Erin nominated Cindy Huges and Ruan Wetselaar. No other nominations. Both members accepted.
- No other directors from meeting attendees.

Motion passed to accept the nominations of the Board officers and directors at large as noted above.

Update from Erin regarding community meetings: There has been discussion about taking the community meetings back to in-person at the Lai Brothers Lecture Theatre at the Royal Jubilee Hospital, in addition to hosting it on Zoom. More updates to follow.

Updates from City Neighbourhood Liaison (Gary) gpemberton@victoria.ca

- Stay up to date with City of Victoria projects through the City's webpage: *Have Your Say*. <https://engage.victoria.ca/>
 - Lots of opportunity to share any concerns/questions. Currently, the *Community Safety and Wellbeing Plan* is being discussed - open house on Tuesday June 25th at the Fernwood Community Centre, pop-up market on Saturday June 19th at Moss St Market, and more. See <https://engage.victoria.ca/cswp> for all dates. Pertinent dates and timelines for when your feedback will go to council will be listed on this page as well, and draft report will return to the community in September 2024.
- *City Vibe Guide* is all of the events in Victoria in one place for July, August and September. This is available online at: <https://www.victoria.ca/media/file/cityvibe-pocket-guide>
- City of Victoria online newsletter. Easily tailor what updates and information you would like to receive in your inbox (Arts & Culture, Business Hub, Sustainable City, and more). Accessible here: <https://www.victoria.ca/city-government/news/sign>
- *Connect Learn and Grow* small business info session for newcomers, immigrants and refugees. Free registration on the City of Victoria Eventbrite. Session on Wed June 26 9am-11am at the City Hall.
- From the My Great Neighbourhood team:
 - My Great Neighbourhood Grants: Just above 30 grants already, \$15,000 left for 2024.
 - If you would like to speak to Gary about an idea for the South Jubilee future, please reach out to Gary any time to put together a draft plan for 2025 intake that will open in February.
- Ran a program called Local Champions (grassroots community leadership program). This program aims to teach individuals about leadership skills to become community connectors in their neighbourhoods. Please reach out to Gary for opportunities to get involved in local governance.

Updates from City Council Liaison

- OCP is coming along. Although the OCP survey is only a part of the planning, it is a very important part of the process. Residents are urged to participate in these surveys as it creates a community voice.
- If you believe that there could be some adjustments, changes, or comments regarding this OCP survey, please email or write a letter to: ocp@victoria.ca engage@victoria.ca. It is urged to not only email council, because by connecting with the emails above, your comments will be included in the survey.
- Shelbourne bike lanes are coming soon (Haultain to North Dairy Rd). Online information centers will be available mid-June for any questions regarding this.
- There are some major things that are going to be occurring in August, with more details to come, in addition to the OCP. City Liaison is not able to discuss details at this time.

Comment from City Liaison: Any emails/questions referencing any legal issues, or when council becomes a court of appeal (such as regarding licensing or application that is not going through), the City Liaison cannot respond until the matter is resolved.

Greening Committee Update

Susan Wetmore provided an update:

- Very successful Get Growing seedling distribution (grown by the City) on June 1. The volunteers had played a crucial role in the organization of the event which led to this success. Open to the public at 11am, and had run out of seedlings by approximately 12:40pm.
- Fall seedling distribution: Sat August 10. There will be more seedlings and some fall potted vegetable plants to give away. This has been an important initiative from the City of Victoria for food security; the more seedlings/plants are taken, the more likely this program will continue to be funded.
 - Looking for more volunteers for this distribution day - please reach out to engage@southjubilee.ca if you are interested.

Guest Presentation - John Ho, Community Energy Specialist, City of Victoria - Contact John: jho@victoria.ca

Home Retrofits and Climate Action presentation

- Climate change overview: Human activity has produced greenhouse gasses (GHGs). In 2019, the City declared a climate emergency, which included some high-impact initiatives. Worldwide cities account for more than 70 percent of GHG emissions. Cities are part of the solution, not just part of the problem. Residents can play a massive role in emissions reductions.
- Just over half of Victoria's GHGs come from buildings that use natural gasses. This includes oil heating, natural gas heating and hot water, gas stoves, etc.
- Some risks of these natural gasses are indoor air pollution, gas leaks, respiratory illnesses, and more.
- Home retrofits: Making upgrades to a home can be one of the most impactful climate actions that a homeowner can take.
 - They also make homes more resilient to climate impacts.
 - Benefits include lower energy bills and better home comfort, air purification and cooling, and making a positive impact on the environment.
- The homes we need are those that are all-electric. Electricity in BC is exceptionally clean, as 98% of it comes from renewable resources (hydro-electric dams).
- Change 1) Heating energy efficiency
 - Heat pump (better than gas furnaces, 3-4x more efficient, because they move heat rather than creating heat, similar to how a fridge works).
 - Insulation
 - Window replacements
 - Air tightness

- Sustainable behavior
- Change 2) Hot water efficiency
 - Air-to-water heat pump (for high efficiency) as well as other efficient hot water heater
- Change 3) Induction stoves
- Available incentives for upgrading your home:
 - UPDATED CleanBC Better Homes Energy Savings Program - up to \$16,000 back in rebate when switching to a heat pump (income qualified)
 - Additional \$5,000 for electrical panel upgrades (if required)
 - Up to \$5,000 for switching from electric baseboard to heat pump
 - FREE portable air conditioning units

(<https://www.bchydro.com/powersmart/residential/rebates-programs/savings-based-on-income/free-air-conditioner.html#eligibility>)

Support programs for home retrofits <https://homeenergynav.ca>

Program highlights:

- Free program
- Retrofit information and implementation support from an energy concierge
- Quote reviews
- Customized retrofit roadmaps
- Virtual home energy consultation
- Rebate navigation

New *Sustainable City* newsletter available: <https://www.victoria.ca/city-government/news/sign>

Question: When did the heat pump initiative launch? - Officially starts June 18 but all the information is available on the website at <https://www.betterhomesbc.ca/>

CALUC Update

- Cancelled as Gail (CALUC member) is not in attendance.

Parkfest Planning Update - Event at Redfern Park on Sunday, August 18th

- Contacted many businesses so far, 6 confirmed. Sending follow ups next week.
- 14 volunteers were confirmed, however still looking for more. Please reach out to engage@southjubilee.ca if interested in volunteering from between 9am-6pm (morning/evening shifts available). Volunteering tasks include coffee and lemonade service, bouncy castle supervision, set-up and take-down, and more.
- Beer garden fencing has been difficult to contact. Will be following up next week.
- Call for Parkfest meeting to finalize details including budget will be done after some final numbers come through from fencers, should be in the next coming weeks.

Other Business & Open Discussion

Question from Ryan (summary) - New Jawl Building on Redfern at Oak Bay is complete. There are some concerns from community members regarding extra vehicle traffic into Redfern, as the parkade comes onto this street. Concern regarding residential parking - wanting to engage City's Traffic Calming for solutions.

- The City Councillor believes it will get a lot worse. Erin redirected the question specifically regarding Redfern, if concerned individuals send letters. The City Councillor advises to mention this at the OCP sessions.

Comment from community member (summary) - It would help if the City improved bus service cycling routes to ensure there are alternatives to cars. How does the City work with BC transit?

- The City Councillor believes that it is contradictory to require parking *and* efficient buses. Advises to look into Rapid Bus Presentation from BC Transit.

<https://www.bctransit.com/victoria/transit-future/victoria-regional-rapid-transit/>

Comment from Cindy (summary): OCP workshop was well-worth attending, and came out of the meeting feeling more knowledgeable. 67 members were in attendance. Indicated that the City Hall are interested in what community members have to say regarding their neighbourhood, opinions about buildings, and more.

Comment from Ryan: In order to increase efficiency for treasurer duties, motion for Erin and Molly become signers - approved.

Meeting was adjourned at 8:30pm. **Next board meeting is tentatively scheduled for September 3, 2024 at 7pm.**